

IMLAY CITY COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444

REGULAR MEETING
Tuesday, November 2, 2021
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00 PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance

3. **ROLL CALL**

Present: Mayor Joi Kempf, Mayor Pro Tem Frank Demske, Commissioner Stu Davis, Commissioner Greg Rowden, Commissioner Ted Sadler, Commissioner Bob Tanis

Absent: Commissioner Kelly Villanueva

Also Present: City Manager Craig Horton, Police Chief Brett Selby, DPW Superintendent Ed Priehs, DDA Director Lorrelei Natke, City Clerk Dawn Sawicki-Franz and public.

Commissioner Tanis arrived at 7:02PM.

4. **APPROVAL OF AGENDA**

MOTION by Davis supported by Demske to approve the agenda as presented.

MOTION CARRIED UNANIMOUSLY

5. **APPROVAL OF CONSENT AGENDA**

MOTION by Sadler supported by Tanis to approve the consent agenda items to include:

A. APPROVAL OF MINUTES	October 19, 2021 Regular Meeting		
B. OTHER MINUTES	October 07, 2021 Lapeer County Board of Commissioners		
C. PAYMENT OF BILLS IN THE AMOUNT OF:	General Fund Checking	\$	178,976.61
	Tax Account	\$	0.00
	HRA Account	\$	<u>130.00</u>
	Total	\$	<u>179,103.61</u>

ROLL CALL VOTE

Ayes: Sadler, Tanis, Davis, Demske, Rowden, Kempf

Nays: None

Absent: Villanueva

MOTION CARRIED UNANIMOUSLY

6. **CITIZENS FROM THE FLOOR**

None

7. **NEW BUSINESS**

A. **LAPEER COUNTY COMMUNITY FOUNDATION**

Presentation by Executive Director of the Lapeer County Community Foundation Nancy Boxey regarding the many programs that are currently available through the foundation. Boxey also advised the Commission on the award of the 25 Year Celebration Grant to the City of Imlay City in the amount of \$2,777.00.

DISCUSSION ONLY, NO MOTION

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B. POLICE DISCUSSION

Police Chief Selby informed the Commission that the Police Department took in 60 pounds of unwanted medication on the recent Drug Take Back Day held October 23, 2021 and noted that there also is a drug drop off box located at the lobby Police Department available every day for medication drop off. Selby shared that he has an extensive training schedule in the upcoming year to be held at the Eastern Michigan Fairgrounds.

1. Introduction of New Hire

Chief Selby introduced Officer Emily Koning to the Commission and the Commission welcomed her to the City of Imlay City.

2. Cost Recovery

City Manager Horton and *Chief Selby* stated that recently a cost recovery ordinance was approved and the Fire Department submitted a fee schedule regarding their equipment and manpower uses for each incident. Chief Selby presented a fee schedule for the Commission to review for approval.

MOTION by Davis supported by Tanis to approve the Police Department fee schedule for Cost Recovery as presented.

ROLL CALL VOTE

Ayes: Davis, Tanis, Demske, Rowden, Sadler, Kempf

Nays: None

Absent: Villanueva

MOTION CARRIED UNANIMOUSLY

3. Towing

Chief Selby informed the Commission that current protocol for towing is on a five-company rotation basis. This can create issues, as each of the towing companies have differing policies and causes inconsistencies within the city. He stated that he plans to go out for bid for a main towing company with a back up and create a policy from the city that addresses all concerns by the police department as part of the bid package.

4. Other

Chief Selby briefed the Commission on the speed shield that was placed on Borland between M-53 and Almont Avenue and the data shows that the average speed was 26MPH.

8. UNFINISHED BUSINESS

A. MUSEUM TIME CAPSULE DISCUSSION

Mayor Kempf updated the Commission on the Time Capsule and stated that the Historical Society is handling this.

Commission Sadler expressed his opinion on the subject of the Time Capsule.

DISCUSSION ONLY, NO MOTION

9. DEPARTMENT HEAD

DPW Superintendent Ed Priehs and John from Spicer presented the Sanitary Sewer Project for 4th Street between M-53 and Main Street that includes: water, sewer, street pavement, sidewalks, curbs and gutters as well as the sewer system that runs along M-53 between 4th Street and the viaduct, in addition to the lift station located at South Almont Avenue and Newark. A turn lane will be added on 4th Street to allow for a left turn lane in addition to the two current lanes.

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MOTION by Davis supported by Demske to move forward with the current project scope of the 2020 Infrastructure Improvements plan at a cost of \$2,350,000.00 and to secure bids and bonding for this project.

ROLL CALL VOTE

Ayes: Davis, Demske, Rowden, Sadler, Tanis, Kempf

Nays: None

Absent: Villanueva

MOTION CARRIED UNANIMOUSLY

DPW Superintendent Ed Priehs explained the project of a sidewalk from East 1st Street to East 3rd Street under the train viaduct and presented the plan from OHM to include Phase 1: Topographic survey at \$5,000 and Preliminary plans at \$8,423. DDA Director Lorrelei Natke explained that she is currently in the process of working on a \$25,000 grant for beautification for the downtown area and this possibly could enhance this sidewalk project in the future.

MOTION by Sadler supported by Davis to give permission to go ahead with Phase 1- Topographic Survey and Preliminary Plans at a cost of \$13,423.00 for the M-53 Viaduct Walkway.

ROLL CALL VOTE

Ayes: Sadler, Davis, Demske, Rowden, Tanis, Kempf

Nays: None

Absent: Villanueva

MOTION CARRIED UNANIMOUSLY

DPW Superintendent Ed Priehs recently attended the Rural Task Force meeting regarding Covid Relief funding in the amount of \$359,000 to be distributed between small cities, villages, road commission and transit. Priehs presented a project to resurface Newark Road from M-53 to Blacks Corners Road as well several other communities submitted projects. These projects will be reviewed and brought back to the December meeting for discussion.

10. CITIZENS FROM THE FLOOR

None

11. CLOSED SESSION

None

12. OTHER BUSINESS

City Manager Horton informed the Commission that he, Mazey and Sawicki-Franz have met with the representative from MERS and according to the actuarial table and despite our efforts, our funded percentage went down from 65.2% to 63.6%. The budget includes \$250,000 as a supplement and we are asking for authorization to send the payment before December 31, 2021 so that it will be reflected in our next actuarial table for the new year.

MOTION by Davis supported by Tanis to give authorization to submit the supplemental payment of \$250,000.00 to MERS before December 31, 2021 to allow it to be reflected in this calendar year.

ROLL CALL VOTE

Ayes: Davis, Tanis, Demske, Rowden, Sadler, Kempf

Nays: None

Absent: Villanueva

MOTION CARRIED UNANIMOUSLY

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City Manager Horton advised the Commission that a MERS resolution is forthcoming as this is a requirement from MERS for the 457 plan to begin. Horton stated that the audit draft has been given to us to examine. Horton, Mazey and Sawicki-Franz met with Wes from King and King to review the draft. The audit will be distributed at the November 16th meeting and will be on the agenda for presentation by King and King on December 7th.

Sawicki-Franz supplied a document supporting the receipt of the first half of the ARPA funds to the City in the amount of \$186,781.00.

Horton stated that the audit revealed that the OPEB liability fund is fully funded and we are planning to shift that monthly allotment to MERS to try to accelerate that fund. A representative from MERS will be available at the City offices to educate the staff on the current programs as well as the new 457 plan.

Commissioner Davis asked for an update on the siren. Horton stated that Fire Chief Horton is currently in the process of obtaining clarification on the maintenance agreement. This project is moving forward and will be installed soon.

Horton mentioned the income that is possibly available for the lease of the cell tower that we have and the interested entities.

Sawicki-Franz communicated that she is hosting the Lapeer County Clerk's Association here at the City of Imlay City on Thursday, November 4th at 9:30 for breakfast and their meeting.

ADJOURNMENT

MOTION by Davis supported by Sadler to adjourn at 8:35PM.

MOTION CARRIED UNANIMOUSLY

Next Regular Commission Meeting Date: Tuesday, November 16, 2021 at 7:00PM.

Respectfully submitted by: _____
Dawn Sawicki-Franz, Clerk/Treasurer

APPROVED: November 16, 2021